KBBI Board of Directors

6/26/2024, 5:30pm

KBBI Boardroom and Zoom

AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Public Attendees
4. Public Comment (5 Minute Limit)
5. Presentations
6. Approval of the Minutes from 5/15/2024 BOD Meeting
7. Reports
    a. General Manager's Report and Objectives Review
    b. Community Advisory Board Report
    c. Governance Committee
        i. Goals & Objectives Discussion
    d. Finance Committee
        i. Budget Discussion
    e. Public Outreach Committee
    f. Other Reports (Worksession, Work Group, Etc.)
8. Old Business
    a. Public Outreach Committee Structure
9. New Business
    a. Appointment of new liaison to the CAB
    b. Alcohol Permit Resolution for sales at Concert on the Lawn
    c. Single Signer Authorization for FY25
10. Action Items Identified
11. Schedules
12. Closing Comments
    a. Public Attendees
    b. Manager and Staff
    c. CAB Members
    d. Board Members

Next Meeting: 7/17/2024, 5:30pm, KBBI Boardroom, and Zoom

Board of Directors Meeting Minutes

June 26, 2024 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Videoconference option via Zoom due to covid-19 & current policy)

BOD Present: Bill Wuestenfeld, Cindy Bolognani, Robert Purcell (presiding), Jack Cushing, Kyle Schneider. (on zoom): Wayne Aderhold Absent:Mel Strydom, Jacques Longpre

Staff: Josh Krohn

CAB: none

Visitors: none

Quorum?: yes

1. **Call to Order** @ 5:30 and Roll Call
2. **Approval of Agenda**: Robert added "Executive Session" (9 e.), and "Budget" (9 d.); Approved unanimously
3. **Introduction of Public Attendees**: none
4. **Public Comment** (5 Minute Limit): none
5. **Presentations**: none
6. **Approval of the Minutes**, 5/15/2024 BOD Meeting: Approved with 1 correction (spelling of "Bolognani")
7. **Reports**
    a. **General Manager's Report and Objectives Review** (see Josh's written report in packet); some subjects covered: Eligibility for Fed grants (renewed SAM.gov on 6/19); renewed online services with Hostmaster; grant applic to AK Humanities Forum for Coffee Table; report on progress at Transmitter solar project by AK Solar: HEA scheduled for meter base work, 7/8, possibly out of power for 2 days; better stability to Seward translator with Tieline codec reprogramming; communications with FEMA have not yet determined if we receive funding for Next Gen Warning System grant, unlikely now, if no approval will need to purchase new EAS receiver next year prior to current receiver becoming obsolete, next window to apply (FEMA) is Spring '25. (and per Josh's 6/25 email: FCC inspection passed & some good recommendations received)
    b. **Community Advisory Board Report**: none
    c. **Governance Committee**: no formal report; only 3 items from 6/11/24 mtg and all are in this meeting's agenda. No "G&O" discussion.
    d. **Finance Committee**: (Josh addressed d & e together) Josh & Mel met on June 8th; Budget hashed over & submitted for approval at this meeting

e. **Public Outreach Committee** (became "Fundraising and Events" by action in #8)**:** Josh included summary of "F&E" activity with Finance
f. Other Reports (Worksession, Work Group, Etc.): none

8. **Old Business**:
    a. Public Outreach Committee Structure: Rename to "Fundraising & Events": no discussion; approved unanimously
9. **New Business**:
    a. Appointment of new liaison to the CAB: Bill W. agreed to continue; moved, Kyle S; 2nd Bill W.; passed unanimously.
    b. Alcohol Permit Resolution (sales at Concert on the Lawn): see version in packet; moved, Jack C; 2nd Kyle S; passed unanimously.
    c. Single Signer Authorization for FY25: see version in packet; Wayne A.: correct "she" to "he"; moved, Bill W; 2nd Cindy B; approved unanimously.
    d. Budget FY25: see version submitted to BOD by Josh K via email; Josh gave general description; BOD members had a few clarification questions – nothing major & nothing changed; moved to approve, Kyle S; 2nd, Bill W; approved unanimously.
    e. Executive Session (requested by Robert P): Wayne A moved for BOD to go into Executive Session per AS 44.62.310, (c) (2): "Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion"; 2nd, Bill W.; passed unanimously. BOD went into Exec. Session at 6:13p with Josh K invited to attend, which he accepted; [recording stopped during Exec Session]; BOD unanimously voted to exit Exec. Session at 6:41p.
    f. Kyle S. moved that: "Pursuant to KBBI Bylaws, Article 4, Section H, Jacques Longpre is removed from the Board of Directors."; 2nd, Cindy B; approved unanimously.
10. **Action Items Identified**: none
11. **Schedules**
    a. Governance Comm.: July 9th @4p
    b. Finance Comm.: July 8th @4p
    c. Fundraising & Events: July 11th @5p
    d. CAB: September ? at Seward
    e. BOD: July 17th @5:30p
12. **Closing Comments**
    a. Public Attendees: none
    b. Manager and Staff:
        i. Josh: thanks for continued support, understanding with his family needs (childcare) & come in with questions; July 20th is COTL & help from BOD is welcome
    c. CAB Members:none
    d. Board Members

i. Cindy B: accepted charge for medical 1st aid at COTL & awaiting response from SPH Staff; Bill W: received info on insurance from Josh – 'stunned' that increase is only $500; Kyle S: glad to be back from Chicago & OR; Robert P: happy with good turnout tonight, hopefully excused with recent absences for family visits; Jack C: glad to be back from family visits & overwhelmed by work of Staff & Vols; Wayne A: noted weed whacking at Xmttr site will need to be tackled soon – a number of the BOD indicated willingness (Robert, Bill) & WA will put out a request via email; noted seminar/training available through MAPP/SKP Resilience on July 18th, 3p-5:30p (see email sent to Josh & Robert)

13. Adjourned at 6:55p

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/w.a./