KBBI Board of Directors
5/17/2023, 5:30pm
KBBI Boardroom and Zoom
AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Visitors
4. Minutes of 4/19/2023 Meeting
5. General Manager's Report and Objectives Review
6. Community Advisory Board Report
7. Committee Reports (or reports of activity in these areas)
    a. Governance Committee
        i. KDLL Vendor Contract
        ii. Covid Leave Policy
        iii. Healthcare Policy Addendum
        iv. Resolution for Alcohol Sales at Concert on Lawn
    b. Internal Affairs Committee
    c. Public Outreach Committee
8. Old Business
9. New Business
    a. Executive Session to discuss personnel
        i. AS 44.62.310(c)(1) describes the subjects that may be discussed in executive session as follows: b: subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion
    b. Committee Schedule
10. Action Items
11. Comments from visitors, staff, CAB members, board members

Next Meeting: 06/21/23, 5:30pm, KBBI Boardroom, and Zoom

Board of Directors Meeting Minutes

April 19, 2023 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Hybrid due to covid-19)

BOD Present: R. Purcell, K. Schneider, W. Aderhold; (zoom): J. Anderson, J. Cushing (5:34p)
Absent: M. Strydom, J. Longpre

Staff: Josh Krohn
CAB: Kathy Carrsow (departed for another meeting after #6/CAB)
Visitors: Wes Schacht
Quorum?: Yes

1. **Call to Order/Roll Call**: @ 5:32p
2. **Approval of Agenda**: moved, Kyle S; 2nd, Wayne A.; add Solar Array to New Business; approved unanimously
3. **Introduction of Visitors**: Wes S. – interested in COTL & general support for KBBI
4. **Minutes of 3-15-23 Meeting** (approval**)**: moved, Kyle S; 2nd Wayne A; no changes; approved as submitted.
5. **General Manager's Report and Objectives Review**: (Josh K.):
    a. Backup power for transmitter (and station): filed "CDS" application with Sen. Murkowski's office (infrastructure package); asked for 75% funding for portable generator and associated gear for hookup to station or transmitter (in event of failure of current standby generator – noting that transmitter generator has been "down" for ~1 year awaiting response from Koehler); total package estimate is $78,476.
    b. Transmitter solar: received Rasmuson (Tier 1) grant of $25,000; USDA REAP grant submission for $38,000 rejected as non-profits not eligible; Homer Foundation Quick Response grant of $5000 received;
    c. Production studio: operational again through "workaround"; production board issues yet to be resolved (Wheatstone issue); control surface in Reporter's office fixed to eliminate interference with on-air signal
    d. KDLL contract: working on with Jenny Neyman for possible adjustments due to "Staff time"; still need KDLL BOD input; considering involving KDLL in KPB Assembly meetings broadcast & having News reports from meeting available morning after
    e. Homer Foundation/City of Homer grant of $3000 received;
6. **Community Advisory Board** (report): (Kathy C.)
    a. CAB (Kathy C) decided to join Public Outreach Comm to try to improve attendance; Duncan Wanamaker & Francie Roberts have resigned; next meeting May 2th (1st Tuesday) PO Comm at 5p, then CAB (~6p)
7. **Committee Reports** (or reports of activity):
    a. **Governance:** (John A) – met on 3/29 (John A, Josh K, Wayne A) but no quorum; expecting progress on "contracts" after Josh completes work with Jenny N.; next mtg Wednesday, 5/3, 4:30p

b. **Internal Affairs:** (Mel S absent) Josh K noted: tried to meet on 3/29 but no quorum
c. **Public Outreach:** (Nicole A agrees to chair but absent) Josh K noted: upcoming Spring Funddrive and Concert of the Lawn are main items

8. **Old Business**: (Robert P)
    a. Committee Membership, Update: done for now, so remove from Old Business
    b. Meeting Schedules for Committees: remove & put under Comm Reports
9. **New Business:** (Robert P)
    a. Solar array-transmitter; (Josh K): AK Solar ordered materials anticipating USDA approval and has proposed starting ~May 1 and carry the cost for a while if we are willing to proceed and carry the funding responsibility (est cost is $102k w 30% rebate, = $71k; Josh estimates 6 year "payoff" with electric power savings; should we proceed? And if so, where to take out the funds? This possibility was discussed among all BOD present and it was decided we would not be comfortable with drawing down a CD & taking the risk of obtaining more grants or ultimately having to carry the cost;
    b. Spring Fundraiser: coord with Loren B. for pitching on air & pre-recorded (BOD, CAB & Vols); (Loren's family was hit with flu but she's hoping to be back in gear soon); BOD present reiterated their prior tentative commitments for participation; Robert P will be out of country so will miss it;
10. **Action Items:**
    a. (Josh K): for next meeting – update on grant possibilities for transmitter solar
    b. (John A): submit any comments to Josh K on "contracts"
    c. (Robert P/ John A): during final comments it was noted that with Robert P out of country (4/27-5/19) the Vice Prez (John A) would be the "go to" for any needed action by BOD (signature etc)
11. **Comments** from:
    a. Visitors: (Wes S)- would like to volunteer for Fund Drive
    b. **Staff:** (Josh K) – looking for Morning Host to spell Simon for needed rests; need to find a replacement for Corrine S in News Dept;
    c. **Board**: (Jack C)- family matters have kept him busy; (John A)- expects to be back in Homer by 17th May; listening to Hawaii Public Radio & became a member & noted the local station broadcast his donation & statement on air; (Kyle S) – happy to be back in person; *Newsies* at HHS was wild; (Wayne A) – noted if any BOD are interested in buying KBBI logo wear through Nomar he will assist in setting it up as he has become default point of contact; (Robert P)-will be gone for Fundraiser (4/27-5/19); thanks for Josh as always; meeting done in <an hour.
12. **Adjourned at** 6:24p

/w.a./