U.S. Department of Homeland Security
FEDERAL EMERGENCY MANAGEMENT AGENCY

RECEIPT FOR 30-DAY NOTICE OF PROGRAM EXTENSION AND RENT

Name of Authorized Occupant and Property Address:

Name

Mailing Address

Acknowledgement: I acknowledge that I have read and understand the terms of this Notice, including that any failure to comply with this Notice may result in penalty fees and legal action.

Certification: I certify that I received a copy of this Notice for my records.

_____ _____
Occupant's Signature Print Name

_____ _____
Date Time

☐ **Occupant refused to sign**

FEMA Representative: I certify that a copy of this Notice was hand delivered to on the date noted below.

_____ _____
FEMA Representative's Signature Print Name

_____ _____
Date Time

NOTES ON DELIVERY/RECEIPT/ACKNOWLEDGEMENT: _____

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FEDERAL EMERGENCY MANAGEMENT AGENCY

30-DAY NOTICE OF PROGRAM EXTENSION AND RENT

DR-4673-FL
February 29, 2024

Applicant:

As part of FEMA's mission to help you recover from DR-4673-FL, FEMA provided your household with a Temporary Housing Unit (FEMA Unit), subject to the rules, terms, and conditions of the *Receipt for Government Property (Temporary Housing Program § 408) with Conditions for Use of Government Property* (Revocable License) you signed on . This Revocable License is valid for as long as FEMA provides Direct Temporary Housing assistance and you remain eligible. Direct Temporary Housing Assistance ends 18 months from the date of the Presidential disaster declaration, unless extended or terminated earlier.

At the request of the State of Florida, FEMA has extended your Revocable License through September 29, 2024. During this extended period, you must still follow the rules, terms, and conditions of the Revocable License. In addition, you will begin to be charged rent for your use of the FEMA Unit.

If you choose to stay in the FEMA Unit after March 29, 2024, you will pay a monthly rent in the amount of $ starting on April 1, 2024. The rent amount is based on U.S. Department of Housing and Urban Development (HUD) Fair Market Rent (FMR), as authorized by law. Your first payment will be due on April 1, 2024, and will continue to be due on the first day of each following month for as long as you occupy the FEMA Unit. The rent will not be prorated. **However, the rent amount may be reduced based on your ability to pay**.

Failure to pay the monthly rent amount is a violation of the rules, terms, and conditions of your Revocable License and your eligibility to stay in the FEMA Unit may be terminated if you do not pay rent. To avoid having to pay this monthly rent amount, you must move-out and surrender possession of the FEMA Unit by March 29, 2024. If you choose to maintain possession of the FEMA Unit after this date, you will be sent a monthly bill.

Appeal Instructions
As stated above, your rent amount may be reduced based on your ability to pay. Therefore, you have the right to appeal the amount you will be charged. You may appeal within **60 days** of the date of this letter. Appeals will not be accepted after April 29, 2024. To file an appeal, you must:

- Provide a written and signed explanation of why you cannot pay the amount of rent charged.
- Provide documents showing your current housing costs (mortgage statement, rent receipts, insurance, utilities, etc.). Also, provide documents showing all income (such as paystubs, W-2, tax return, proof of income letter, etc.) for all members of the household over the age of 18.

- Make sure you include your FEMA application number and disaster number on all submitted documents. These numbers are printed above your name and address on this letter; and

- Send the documents by:

Mail to:	**OR**	**Fax to:**	**OR**	**Email to:**
FEMA P.O. Box 1977 USPS 1201 Business Way Lehigh Acres, FL 33936		239-561-0353		fema-iarentextensionsdr4673fl@fema.dhs.gov

Please send copies of your documents to FEMA and keep all original documents for your records.

Sending an appeal does not guarantee that your appeal will be granted, and it does not extend the time you are allowed to occupy the FEMA Unit.

While appeal is being reviewed, rent will continue to be charged on the first day of every month. You will receive a monthly bill for the rent amount until a decision on your appeal is made. The following will apply if your appeal is denied or granted.

If your appeal is denied:

- If you have been paying your monthly rent, you will continue to pay your rent as usual.
- If you have not been paying your monthly rent, you will be required to pay the total of the rent amount charged within **30 days** of the date of FEMA's decision letter and begin paying your rent on the first day of each month until you move-out of the FEMA Unit. This rent will not be prorated.

If your appeal is granted:

- If you have been paying the monthly rent amount, FEMA will refund you any overpayment above the adjusted rent. The adjusted rent amount will be due on the first day of each month as usual.
- If you have not been paying the monthly rent amount, you will be required to pay the total of these adjusted charges within **30 days** of the date of FEMA's decision letter and begin paying your adjusted rent on the first day of each month until you surrender possession of the FEMA Unit. This adjusted rent will not be prorated.

Please continue to work with a FEMA Representative to reach your permanent housing plan. The FEMA Representative may be contacted at 239-768-8713.

Sincerely,
Pamela E. Ross
Individual Assistance Branch Director
DR-4673-FL