KBBI Board of Directors

10/18/2023, 5:30pm

KBBI Boardroom and Zoom

AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Public Attendees
4. Public Comment (5 Minute Limit)
5. Presentations
6. Approval of the Minutes from 9/20/2023 BOD Meeting
7. Reports
    a. General Manager's Report and Objectives Review
    b. Community Advisory Board Report
    c. Governance Committee
    d. Internal Affairs Committee
    e. Public Outreach Committee
    f. Other Reports (Worksession, Work Group, Etc.)
8. Old Business
    a. Transmitter Solar Project
    b. Next Generation Warning System
    c. Review of Committee Structure
    d.
9. New Business
10. Action Items Identified
11. Schedules
12. Closing Comments
    a. Public Attendees
    b. Manager and Staff
    c. CAB Members
    d. Board Members

Next Meeting: 11/15/2023, 5:30pm, KBBI Boardroom, and Zoom

Board of Directors Meeting Minutes

October 18, 2023 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Videoconference option via Zoom due to covid-19 & current policy)

BOD Present: Robert Purcell, Mel Strydom, Jack Cushing, Wayne Aderhold
(on zoom/phone in): none Absent: Kyle Schneider, Jacques Longpre, John Anderson

Staff: Josh Krohn
CAB: Kathy Carrsow
Visitors: none
Quorum?: Yes

1. Call to Order and Roll Call (Robt P presiding) @ 5:30p
2. Approval of Agenda: apprvd unanimous, w removal of 8c from Old Business
3. Introduction of Public Attendees: none
4. Public Comment (5 Minute Limit): none
5. Presentations: none
6. Approval of the Minutes: minutes from 9/20/23 meeting not yet transcribed; Wayne A. moved to postpone to November meeting (11/15); approved unanimously.
7. Reports
    a. General Manager's Report and Objectives Review : (see Josh's written report); "busy month"
        i. Update on Staff activities, including 2 "Nine Star" employees – very enthusiastic & effective; intern (Robin Hamilton) working on some new programs, including originals; Matt on vacation until 31st (Josh filling in, including 150 spots to drop in for Jenny/KDLL);
        ii. Reports filed this past month: EEO (10/1), FCC (10/10), CPB (10/3)
        iii. EAS (national) periodic test, successfully ran on 10/4 (1st success in 3 years!); report submitted to FCC (note: triggered through internet signal; no longer airwaves & KSRM/KDLL); Josh may rig up an antenna later
        iv. CoastAK engineer on site 9/25 – cleaned up issues without much cost, including transmitter front panel controls; fixed audio imbalance (stereo); updated EAS receiver & installed new input from AKSIP receiver for new AKPM channel choice (D)
        v. Mechanic (Kohler) showed up (no advance notice) to fix (finally) the generator at transmitter so it's now working again (down for 2.5 years!/since March 2020): ECM issues & fuel flow control; tested transfer

switch under load-good; waiting now for Liberty Electric to install the replacement UPS batteries & will then be "full strength" at transmitter;

b. Community Advisory Board Report (Kathy C):
    i. (Referred to the minutes submitted); gave overview of recruiting efforts via phone (for Kathy, 5hrs on 11 calls – people liked to talk!); on each call, used the 'survey' as a guide (noted the survey is now online w Loren B's help); Josh brought the survey up on the screen & Kathy went through the 10 surveys she had posted, with highlights on what she remembered; major theme: all would like more coverage of their area; noted today's Coffee Table on Seward theater was in response to a specific request; discussion on how the website collects the information & whether there's any way to get alerts (Staff & CAB) when people respond;
    ii. Noted that Elaine Burgess has applied in response to their conversation.
c. Governance Committee: none
d. Internal Affairs Committee: (Mel) has been gone this month so nothing to report; (Josh) gave brief review of financial picture, including the transmitter solar project status; agreed that he & Mel would meet the next day;
e. Public Outreach Committee: none
f. Other Reports (Worksession, Work Group, Etc.): none

8. Old Business:
    a. Transmitter Solar Project: (Josh) discussed status above in IA Comm
    b. Next Generation Warning System: (Josh) has most grant application info in place, due Nov 8th; it's a forward-funded grant; ahead of this Josh wants to replace the EAS system receiver, soon obsolete ($5500) and add new "link" for transmitter site (bi-directional, Station-Transmitter); Horizon Satellite offers an option ($17k) that Josh prefers; one other project he's thinking about adding: changeout transfer switch at Station & Transmitter that would allow an external (mobile) generator "source" (so 3 "sources" instead of current 2) plus a mobile generator, estimated cost $72k; would be 'forward funded' also so we'd need to pay then get reimbursed; BOD discussed pros & cons; Robert sees the transfer switches as top priority but generator lower priority & could come from elsewhere (in theory, but time factor is unknown); also discussed our previous idea for development of a mobile transmitting facility – Josh hasn't completed his work yet (this concept for the event of tower loss or other catastrophic loss of transmitting capability); BOD decided to advise Josh to pursue the grant, including the emergency transmitter (on understanding we'd only pursue with full assurance of reimbursement);
    c. (Robert) noted he's given his proposed revised Committee structure to the Governance Comm for review & input (so it's removed from this agenda)
9. New Business:

a. New CAB member proposed: Elaine Burgess; Kathy C. in full support; passed unanimously.

10. Action Items Identified
    a. BOD recruitment: Expect list from Josh on people identified as possible BOD candidates (Robert noted he hadn't received his yet; Josh acknowledged he's yet to follow up); he'll had it off to Kim W to follow up;
11. Schedules: a) next BOD meeting is 11/15/23@5:30p; b) next Governance/Int. Affairs Comm. is 11/1/23@4p; c) Pub.Outreach: in Nicole's hands, Josh will contact; d) CAB is 11/28/23@5:30p.
12. Closing Comments
    a. Public Attendees: none
    b. Manager and Staff: (Josh) thanks to Kathy C & Paul for CAB outreach; will be out of communication next Mon/Tue, back for Coffee Table (with Jamie Diep); working from home a lot of days (on air as needed); on vacation 11/12-11/20 (Omaha); Staff is coming along nicely & working on redundancy & advancement; meeting w Shawn McDermott on possibility of Reporter job; also working with Felix & Rainbow (9-Star Interns)
    c. CAB Members: (Kathy C) thanks to Josh & Loren for help in surveys & developing CAB; and all the rest of Staff; and Jamie for piece on Brown's Cabin at Lake Clark; really appreciates coming to BOD meetings especially learning all that goes into running the Station
    d. Board Members: (Wayne A): Univ of Wisconsin seismic team will be on site; alder-cutting "party" for Friday w Robert P & Jack C; noted report on "State of States" with respect to US History & Civics in primary & secondary education: AK gets F/F (failing) – possibly a story for Jamie D.; (Jack C): Jamie doing wonderfully on presentation & depth; noted savings on budget (employee openings?); questioned term limits for BOD (Josh noted it's in Bylaws/questionable on origin); Wayne thought it came from CPB requirements (national); (Mel S): encouraged by projects in progress and Kathy C's progress on CAB; (Robert P): thrilled with Kathy C's work and progress on CAB, especially proactive approach.

Meeting adjourned at 6:38p
/w.a./