KBBI Board of Directors
11/20/2024, 5:30pm
KBBI Boardroom and Zoom
AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Public Attendees
4. Public Comment (5 Minute Limit)
5. Presentations
6. Approval of the Minutes from 10/23/2024 BOD Meeting
7. Reports
    a. General Manager's Report and Objectives Review
    b. Community Advisory Board Report
    c. Governance Committee
        i. Google Drive Update
    d. Finance Committee
        i. Budget Review
    e. Development Committee
    f. Other Reports (Worksession, Work Group, Etc.)
8. Old Business
    a. Recruitment of new directors
    b. Planning for Annual Meeting, 1/15/2025
9. New Business
10. Action Items Identified
11. Schedules
12. Closing Comments
    a. Public Attendees
    b. Manager and Staff
    c. CAB Members
    d. Board Members

Next Meeting: 12/18/2024, 5:30pm, KBBI Boardroom, and Zoom

Board of Directors Meeting Minutes

11/20/24, 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Videoconference option via Zoom due to covid-19 & current policy)

BOD Present: Robert Purcell (presiding), Cindy Bolognani, Bill Wuestenfeld, Mel Strydom, Jack Cushing, Andy Haas, Wayne Aderhold (on zoom/phone in): none
Absent: none

Staff: Josh Krohn

CAB: Kathy Carssow, Mike Brittain (Seward, via Zoom – late in due to computer issues)

Visitors: none

Quorum?: yes

1. Call to Order (Robert P @5:30p) and Roll Call (see above accounting)
2. Approval of Agenda: [Mel S-moved/Bill W 2nd]; Josh added 2 items under 7. c.: ii) Community Representation Statement (per CPB/CSG provisions), and iii) Bylaws update. Agenda approved, as amended, without objection.
3. Introduction of Public Attendees: none
4. Public Comment (5 Minute Limit): n/a
5. Presentations: none
6. Approval of the Minutes (from 10/23/24 BOD meeting): [Andy H-moved/Cindy B 2nd]; Wayne A noted one item flagged (date of Dev. Comm. as 11/14); confirmed date; approved without objection.
7. Reports
    a. General Manager's Report and Objectives Review: IT person, Steve Bambakidis, assisted with tasks: backup network router, updated and cloned from primary unit, now ready for use, if needed, without configuration. Backup router for audio network reformatted and cloned from primary unit. Website DNS server updated and configured to meet new requirements from NPR. ..."The Forest That Never Sleeps" (concert) 11/9, ~ 60 attended; Income after expenses: $255; recorded- to be produced for later broadcast (needs sponsor recruit). Partnered with HCOA for concert, 11/7, "Carla Bley Experience"; recorded- to be produced for later broadcast (needs sponsor recruit). ...Pinky (Morse) has been working on the heating system in the station to fix imbalances around the building. With Jacques (Eayrs Plumbing) identified electrical issue resetting the thermostats and mixing controllers for the air handler, has not been operating correctly for five years. Controllers are reprogrammed, mixing for heat and fresh air adjusted. Room baffles readjusted for more airflow & less noise. Radiant wall panels bled & now producing consistent heat. Jacques identified an issue with the ignitors on

the boiler, ordered replacements (completed 11/20). Pinky making several visits to station weekly to consult with staff on temperatures work spaces – appears all functioning properly now; building at a comfortable temperature. Pinky recommends adjustment (control settings) spring & fall.... CoastAK finally collected on outstanding debt from Ravn Airlines for 2022 underwriting: KBBI share paid <10% broker fee>. Pick.Click.Give contributions arrived: $9,139.11 / 133 donors. Donors updated in database & "TY" letters sent. Application for Community Service Grant from CPB now available; in process of applying. Amount expected upped from $154,243 ($120,922 unrestricted, $33,321 restricted) to $173,623($133,462 unrestricted, $40,161 restricted).

b. Community Advisory Board Report: (Kathy C) no meeting since last BOD so no report; next CAB meeting 12/12/24 @5:30p.
c. Governance Committee
    i. Google Drive Update: no discussion
    ii. "Community Representation Statement" (per CPB/CSG provisions): see Word document emailed by Josh, this date, which represents wording recommended by Governance Comm. from 11/19/24 meeting. Brief discussion of "why" (required); [Bill W-moved; Mel S-2nd] approved without objection.
    iii. Bylaws Updates: see Word document emailed by Josh, this date, which represents wording recommended by Governance Comm. from 11/19/24 meeting to allow electronic notification of Members for voting BOD and Annual Meeting. Brief discussion, approved without objection. Andy H then brought up some additional Bylaws issues he noted on review: a) questioned need to use Roberts Rules (which in turn brought up Open Meetings Act/Executive Session issues), b) "Notice" requirements: are they ordered or implied?, c) noted that Art. IV, "K" & "L" are redundant (drop "L" and retain "K" for "Conflicts of Interest" section; retain "Section 1"under "K"; reformat to make Sections 1,2, and 3 consistent. d) "Interim Voting" (see requirements listed on "Bylaws" handout from Andy). Considerable discussion around the table on all these item (except "c") resulted in Robert P determination that "Bylaws" discussion should be referred to next Governance Comm meeting for resolution and recommendation back to BOD [Bill W-moved to table; Mel S-2nd] motion passed by lack of objection.
d. Finance Committee
    i. Budget Review: (Mel S) gave very brief overview of "financials" saying essentially 'nothing new outstanding to review'; no questions posed. (Josh K) brought up subject of tracking the value of "in kind" contributions (by Vols & BOD) as he's noticed ways that other Non-Profits track (Pratt Museum, for one) with spreadsheets and fixed "value";

Wayne A noted "NFSS" type contribution values are based on a person's actual professional billing rate & only "professional" (normal line of work) hours are applicable; Josh gave more detail on "NFSS".

e. Development Committee: (Bill W) gave brief summary report on last (11/14) meeting; (Kathy C) brought up previously-discussed concept for expanding station coverage (via FM etc), to which Josh responded with some details; (Robert P) charged the Development Comm with looking at all "enhanced revenue" ideas; (Josh K) pointed out a "new" reason for pursuing an in-station State Gaming License: possible "AK Lotto" awards/grants as one local NP recently received ~$40k (must have a member of BOD signatory as "responsible" on the application). [Andy H-moved; Mel S-2nd] to pursue Gaming License & Mel S stated he'd be willing to put his name on it. Passed without objection.

f. Other Reports (Worksession, Work Group, Etc.)

8. Old Business
    a. Recruitment of new Directors: (Josh K) reported that as of this night, 4 people have stated definite intent to apply for BOD seats: Kyle Schneider, Angie Newby, Mike Brittain (Seward), and Jo Michalski; this would bring BOD total to 8, so agreed ideal situation would be 9. (Robert P) requested all pursuing a 9th applicant stay in close contact with Josh – don't want a situation where someone applies & then told "thanks, but it's full now".
    b. Planning for Annual Meeting (1/15/25 @ 5:30p): (Josh K) it will be an "on air" format, just like last year (including Zoom component, for Seward et al); no music acts signed up at this point but open to ideas.
9. New Business: (Robert P) taken care of under 7.c. – no additional.
10. Action Items Identified: none
11. Schedules: (meetings) BOD, 12/18/24 @5:30p; CAB, 12/12/24 @5:30p; Finance Comm, 12/9/24 @4:30p; Governance Comm, 12/10/24 @4:30p; Development Comm, 12/5/24 @4:30p; ... and Annual Mtg of KBBI Members: 1/15/25 @5:30p
12. Closing Comments
    a. Public Attendees: none
    b. Manager and Staff: (Josh K)-thanks for all BOD support & work
    c. CAB Members: (Mike B)-"soaking it in"; (Kathy C)-will miss Mike B on CAB but happy he's moving to BOD
    d. Board Members: (Mel S)-thx to Mike B for involvement; thx to BOD for same; (Cindy B)-ditto on Mel's "thx"; concerned about loss of knowledge from termed-out BOD; (Jack C)- thx to Mike B & acknowledged family connections to 'old Seward'; (Andy H)- enjoyed his brief time on BOD & happy to stay on Development Comm; (Bill W)-ditto on "TYs"; (Wayne A)-no comment; (Robert P)-shameless flattery to Sec'y (who declined Jack C's offer to stay on with minutes duties).

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Adjourned at 6:45p

/w.a./