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Memorandum of Understanding Between City of Spokane and Washington State Department of Transportation Pertaining to the:

Consent to Enter, Issue No Trespass Orders, and Enforce State and Municipal Law

The Washington State Department of Transportation (WSDOT) grants the City of Spokane (City) authority to enter real property under the ownership or jurisdiction of WSDOT within the city limits of Spokane, Washington (Premises) at all times to enforce all state and municipal laws. In addition, WSDOT grants the City the authority to issue orders excluding and prohibiting person(s) from remaining on or entering the Premises and to enforce such orders to the extent permitted by law.

WSDOT agrees to post and maintain "No Trespassing" warning signs in visible, exterior, high traffic areas of the Premises. WSDOT further agrees to encourage all management, staff, and employees to call the City police department and report all criminal activity. In the event of an arrest of person(s) committing crimes on the Premises, including but not limited to robbery, theft, vandalism, or trespass, WSDOT agrees to be the victim of record. WSDOT further agrees to provide a qualified representative to testify in court proceedings.

The City and WSDOT agree to cooperate in efforts to address homeless encampments and to coordinate prior to addressing specific encampment locations. If requested, the City agrees to issue exclusion and trespass orders and to take such actions to enforce such orders as the City deems appropriate, and to be present during WSDOT outreach, inspection, clean-up, and vegetation management activities. The City also agrees to utilize its social services outreach resources to connect at-risk populations with critical housing and social services. To prevent establishment or re-occupation of homeless encampment sites, WSDOT agrees to post "No Trespassing" signs in areas with active or prior homeless encampments, and after a homeless encampment is no longer occupied to timely clean up all trash and retain or dispose of any personal belongings. In addition, WSDOT agrees to respond in a timely manner to requests from the City for trash clean-up and posting of notices. A response from WSDOT within 72-hours will be deemed as meeting the requirement for a timely response.

The powers and authority granted by WSDOT to the City shall be effective upon the last date written below and remain in effect, unless revoked in writing by WSDOT and served upon the City.

Michael A. Frucci
Acting Regional Administrator
for: Mike Gribner, Regional Administrator
Eastern Region, Washington State
Department of Transportation

10/05/2022
Date

Johnnie Perkins, City Administrator
City of Spokane

10/5/22
Date

CITY OF SPOKANE WASHINGTON

Approved as to form:

Lynden P. Smithson
City Attorney- Interim

Attest:

City Clerk

DocuSign

Certificate Of Completion

Envelope Id: 4AFC3470F3C34D95B78854814A2FB5BE
Subject: Please Sign: MOU_WSDOT_CityofSpokane
Source Envelope:
Document Pages: 1
Certificate Pages: 5
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EnvelopeId Stamping: Enabled
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Signatures: 2
Initials: 0
Stamps: 1

Status: Completed

Envelope Originator:
Emily King
808 W. Spokane Falls Blvd.
Spokane, WA 99201
eking@spokanecity.org
IP Address: 155.190.3.5

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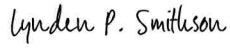
Signer Events	Signature	Timestamp
Lynden P. Smithson lsmithson@spokanecity.org City Attorney- Interim Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 155.190.3.8	Sent: 10/6/2022 3:09:12 PM Viewed: 10/7/2022 3:44:27 PM Signed: 10/7/2022 3:44:47 PM

Electronic Record and Signature Disclosure:
Accepted: 7/20/2022 3:21:38 PM
ID: 3b180a42-43d7-4a63-bded-dc91ac4ab43f

Terri L. Pfister tpfister@spokanecity.org City Clerk City of Spokane Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 155.190.3.5	Sent: 10/7/2022 3:44:49 PM Viewed: 10/7/2022 4:33:02 PM Signed: 10/7/2022 4:33:31 PM

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In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/6/2022 3:09:12 PM
Certified Delivered	Security Checked	10/7/2022 4:33:02 PM
Signing Complete	Security Checked	10/7/2022 4:33:31 PM
Completed	Security Checked	10/7/2022 4:33:31 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact SHI International Corp OBO City of Spokane:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: klund@spokanecity.org

To advise SHI International Corp OBO City of Spokane of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from SHI International Corp OBO City of Spokane

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SHI International Corp OBO City of Spokane

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari ™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.