Board of Directors Meeting Minutes

September 15, 2022, 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Videoconference via Zoom due to covid-19)

BOD Present: (in station) Kyle Schneider, John Anderson; (on zoom) Nicole Arevalo, Jack Cushing, Jacques Longpre, Robert Purcell Absent: Wayne Aderhold (sick)

Staff: (in station) Josh Krohn

CAB: none

Visitors: none

Quorum?: Yes

1. **Call to Order/Roll Call**: @ 5:33p (note: Kyle S chaired the meeting as he was in Station)
2. **Approval of Agenda**: Moved (Jacque L), 2nd (Jack C); unanimous requested; no objections - approved
3. **Introduction of Visitors**: none
4. **Minutes of 8/18/22 Meeting** (approval**)**: Moved (Jacques L), 2nd (Jack C); unanimous requested; no objections – approved as submitted.
5. **General Manager's Report**: (Josh K) Been busy so apologies for brief report; Covid response: based on last mtg, retaining policy unchanged for now (host option for masking of guests in on-air studio), may want re-visit "leave" policy in Spring as it's been used twice now; Seward translator: up & running, positive reports from Seward listeners, concerns with similarity to KSKA programming appears satisfied, October 12th Coffee Table planned, more news from Seward coming; Health Insurance for Staff: exploring options that will reduce cost to station, Denali Kid Care & ACA details are important to changes, ACA only applies if KBBI does not offer a plan so looking toward November as "drop date"; Underwriting Rates: changed per discussions with IA Committee – expect increased revenue to start showing; Auditors: Stephanie Lamb has recommended an Anchorage firm (Porter) to replace LT&W & Josh recommends following SL suggestion as it's late in the year to be looking for options on this critical service; Questions: (Robert P) Re "health insurance" consider higher subsidy if need to make it work;
6. **Community Advisory Board** (report): none
7. **Committee Reports:**
    a. **Governance:** (John A) Held meeting, not a lot discussed; some leads on BOD recruitment (Nicole A); was suggested (Wayne A) to involve Seward in CAB; (John A) CAB "floundering" a bit due to need for new leader; revisions to Bylaws & CAB Handbook will be put out for review prior to annual meeting; (Nicole A) Can't change Bylaws outside of annual meeting per Josh research on State law; BOD potential recruits: Cathy Ulmer (yes – good resume of experience in public media in AK), Jill Burnham (interested in switching to BOD from CAB due to more action potential; needs to consider personal commitment level first)
    b. **Internal Affairs:** (Josh, for Chair) IA did not meet due to complications; reviewed agenda: budget – no big changes since last meeting; solar project for transmitter (grid-connected

and self-contained (battery/DC); standby generator (transmitter) update – no progress, Koehler not helpful but Josh hopeful it will be fixed soon.

c. **Public Outreach:** (Nicole A) haven't met in a long time; main goal is "fundraising" ideas: Coop's Coffee (Kelly C) made great offer, "music showcase": quarterly at Homer Theater (Oct 13th is first date … or is it 11th? Times: 6:30-8:30p?); Jacques (& Kyle S) working on players & details), (Nicole A) for Fall Funddrive Josh looking for challenge ideas; (Josh)decided against 'designated funds'.

8. **Strategic Plan Review:** (Josh K) screen shared plan & progress to date; (Robert P) suggested talking about anything behind schedule or 'off plan' & 'under promise & overperform' (due dates); agreed to put this task at end of October; Robert described mechanics of modifying the document to show progress (and hide details which can be unhidden if needed); 90% of tracking is just "rolling" (on track); recommend Josh just make 'little notes' then bring it back for next meeting; *(Josh) went through <u>each item of Plan,</u> with comments on details as he went through list; (quite a bit of discussion not noted here – see recording if need details) (Robert P) noted that Josh is going through complete list this time to bring BOD up to speed, but in future the review will be limited – suggest someone (Josh?) might write up a separate 'status list' for distribution to those who need/want it;*
9. **Old Business**: none
10. **New Business:** (Josh, for Nicole) Finding new underwriters – suggest an assignment for each BOD member to come up with list of 3 potential new underwriters;
11. **Action Items**: none
12. **Comments** from:
    a. **Visitors:** none
    b. **Staff:** (Josh) Thanks for patience while dealing with things away from station
    c. **Board**: (Jack C) Great to hear Josh on radio; (Jacques) On right track with Strategic Plan; (Robert P) Compliments to Josh & entire Staff for their work; KBBI heading in a good direction; Thrilled with progress; (John A) Compliments to Josh & Staff for progress; (Kyle S) echo all the previous kudos to Josh & Staff
13. **Upcoming committee meetings:** Next BOD meeting set for October 20th at 5:30p
14. **Adjourned at:** 6:53p

/w.a./

Approved, 10/25/22
/w.a./ 11/13/22