KBBI Board of Directors

7/17/2024, 5:30pm

KBBI Boardroom and Zoom

AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Public Attendees
4. Public Comment (5 Minute Limit)
5. Presentations
6. Approval of the Minutes from 6/26/2024 BOD Meeting
7. Reports
    a. General Manager's Report and Objectives Review
    b. Community Advisory Board Report
    c. Governance Committee
        i. Goals & Objectives Discussion
    d. Finance Committee
    e. Public Outreach Committee
    f. Other Reports (Worksession, Work Group, Etc.)
8. Old Business
9. New Business
10. Action Items Identified
11. Schedules
12. Closing Comments
    a. Public Attendees
    b. Manager and Staff
    c. CAB Members
    d. Board Members

Next Meeting: 8/21/2024, 5:30pm, KBBI Boardroom, and Zoom

Board of Directors Meeting Minutes

July 17, 2024 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Videoconference option via Zoom due to covid-19 & current policy)

BOD Present: Bill Wuestenfeld, Robert Purcell, Cindy Bolognani, Mel Strydom, Kyle Schneider, Jack Cushing (arr 5:48p) (on zoom/phone in): none Absent: none

Staff: Josh Krohn

CAB: Kathy Carrsow

Visitors: Andy Haas (became "member" after 9a action)

Quorum?: yes

1. **Call to Order and Roll Call**: at 5:30p
2. **Approval of Agenda**: Wayne A requested addition of "BOD vacancy action"- added as 9a; (during meeting, Wayne A noted that item 9e should now read as "Fundraising & Events" Committee; agenda approved as amended.
3. **Introduction of Public Attendees**: Wayne A introduced Andy Haas as interested in serving on BOD, particularly in filling out the vacant seat; Andy gave a very brief intro to himself, including long affection for KBBI and some minor "on air" experience at other stations, and confirmed his interest in serving; a few minor questions from BOD and very positive response to Andy's interest in serving; brief discussion of how seats are assigned in elections when "staggered" due to partial term (top votes gets longest seat per Robert P).
4. **Public Comment** (5 Minute Limit): none, other than Andy H.
5. **Presentations**: none
6. **Approval of the Minutes** from 6/26/2024 BOD meeting: Cindy B noted obvious error in times listed for Exec. Session; Wayne A reviewed his handwritten notes and that he had calculated time "into" from the recording properly but mistyped it in the Draft version: should be "in at 6:13p"; Bill W moved to approve as corrected; approved unanimously.
7. **Reports**
    a. General Manager's Report and Objectives Review: (Josh K) See Josh's written report in packet. Recent period has Josh filling in for many Staff out with illness (covid making another round in AK) and scheduled vacations; COTL planning is going quite well for this Saturday, Next Gen Warning System grand period open again – Josh would like to pursue more (portable auxiliary generator) in addition to a new "receiver" for EAS system; filed FCC "I&P" report on 7/1; HEA postponed scheduled meter replace at transmitter, rescheduled for 7/25 (agreed, also a good time for annual weed whacking work); Streaming report filed with NPR on 7/11; met with vocal/speech pathologists from SPH for

donated training (once/month) for Simon, Fiona, Kaylin, and Jaime for "speaking & breathing" techniques; Josh had positive experience with this same in Omaha; may extend to rest of Staff & Vols later. Bill W noted some concern for required reports & other GM duties in the event Josh becomes unavailable for some period, ... Josh has a "continuity" plan but it's not complete.

b. Community Advisory Board Report (Kathy C.) CAB on "vacation"-no report; next mtg Sept 12th.
c. Governance Committee (Robert P) a) have begun a process with the Committee for document review for updates; currently *GM Evaluation*, *BOD Expectations*. Will send out to entire BOD for comments, to be included in discussion at next Gov. Comm. meeting (August), then start process for GM review (probably overdue); also plans to distribute small bunches of documents periodically to Gov Comm/ BOD to work through the collection for updating; (Bill W) brought up Gaming License discussion; (Josh K) gave summary of potential plan; +/- aspects briefly discussed & that the issue will go to the F&E Committee; (Robert P) wants Finance Comm to consider & evaluate; going into the year with a $28k deficit (that needs to be plugged);
    i. Goals & Objectives Discussion: none
d. Finance Committee: (Mel S) did not meet, passed to (Josh K) plans to meet with Ellie to come up with more ideas (concerts w big name artists) etc., her previous expertise. When grant comes in for solar, budget will get $40k credit; expect ~$6k reduction at xmitter;
e. Fundraising & Events Committee: (Josh K) met Monday for COTL planning
f. Other Reports (Worksession, Work Group, Etc.)

8. Old Business: none
9. New Business:
    a. (Wayne A) moved to appoint Andy Haas to the empty BOD seat per Bylaws; 2nd by Jack C; approved unanimously.
10. Action Items Identified: (Robert P) look for the forms he'll be sending out for review; (Josh K) still looking for a few volunteers; noted alcohol permit for COTL is executed & sent in for approval. (Josh K) polled Andy H on choice of Comm assignment: F&E; and gave his contact info (cell ph and email);
11. Schedules: (Josh K) BOD-8/21 @5:30p; Finance Comm- 8/5 @4p; Governance Comm- 8/6 @4p; F&E Comm- (tentatively 8/8, pending talk w Chair-Nicole A)
12. Closing Comments
    a. Public Attendees: none (as Andy H now on BOD)
    b. Manager and Staff: (Josh K) thanks for all the help – probably the busiest time of year for him; community engagement is the biggest reason he wants his job; office door is open for visits;
    c. CAB Members: (Kathy C) Sept 12th CAB meeting possibly in Seward, needs Josh's help- he spoke w owner, Stony Creek Brewery; noted Maria Soto's passing &

how much she will be missed; (Josh noted a tribute program for Maria coming up, that Kathleen is working on; this slot is open but Josh said we won't be pushing to fill it, out of respect;

d. Board Members: (Wayne A) still working on scheduling "weed whack party" at Transmitter, Josh agreed next Wednesday (during HEA work, which starts at 10a) – Bill W, Jack C, Robert P + Kathy C (with scythe) offered; (Andy H.) apologize in advance for "stupic Q's" to get up to speed; (Kyle S) no stupid Qs, hearing positive vibes about COTL; ?should he complain to HEA – consensus: no; (Jack C) offered help for COTL & apologies for being late due to necessary phone call: (Mel S) thanks for Josh for keeping things going, Andy for stepping up; (Cindy B) clarify time for Saturday arrival (1st Aid): 11a; Josh interjected brief summary of major "set up" timing; (Robert P) welcome to Andy H & pleased with his choice, to Josh: thank you for keeping KBBI functioning well during challenging times.

13. Meeting adjourned at 6:24p

Next Meeting: 8/21/2024, 5:30pm, KBBI Boardroom, and Zoom

/w.a./