KBBI Board of Directors
6/21/2023, 5:30pm
KBBI Boardroom and Zoom
AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Visitors
4. Minutes of 5/17/2023 Meeting
5. General Manager's Report and Objectives Review
6. Community Advisory Board Report
7. Committee Reports (or reports of activity in these areas)
    a. Governance Committee
    b. Internal Affairs Committee
    c. Public Outreach Committee
8. Old Business
9. New Business
10. Action Items
    a. Committee Schedule
11. Comments from visitors, staff, CAB members, board members

Next Meeting: 07/19/23, 5:30pm, KBBI Boardroom, and Zoom

Board of Directors Meeting Minutes

June 21, 2023 5:30 p.m.

3913 Kachemak Way, Homer, AK 99603 (Hybrid: In Person & Videoconference via Zoom due to covid-19)

BOD Present: Mel Strydom, John Anderson, Jack Cushing, Robert Purcell (arrived ~6p); (on zoom/phone in): Wayne Aderhold (covid +) Absent: Kyle Schneider (traveling), Jacques Longpre

Staff: Josh Krohn

CAB: Jill Burnham (zoom)

Visitors: none

Quorum?: Y (John A. presided as V.P.)

1. **Call to Order/Roll Call**: @ 5:39p
2. **Approval of Agenda**: moved, Mel S; 2nd, Jack C.; (Josh K) requested addition of "Single Signer" Resolution (agreed, put under #8, New Bus.); unanimously approved as amended.
3. **Introduction of Visitors**: none
4. **Minutes of 5/17/23 Meeting** (approval**)**: moved, Jack C; 2nd, John A.; approved unanimously.
5. **General Manager's Report and Objectives Review**: (Josh K)
    a. No "objectives" review this month; busy with other priorities, including COTL.
    b. Discussed content of 5/31 Coffee Table with SPARC (amateur radio club); besides their mission & activities, Josh discussed potential for link with KBBI and getting interested KBBI people studied up & licensed in order to create such a connection. (so far: Josh K., Jim Squires, Simon Lopez, … Wayne A. & John A (BOD) express interest); will coordinate a "study group" by consensus once canvass is complete (expect sometime after July 4th)
    c. News Dept: may likely extend an offer for Reporter slot next week (checking references etc now); Josh indicates he's considering putting on a 2nd Reporter in lieu of News Director given the "market", … and covering the "Director" part (for now anyway) by spreading duties among other personnel, including Josh
    d. 100 Women: Josh presented to them on use of their funds (toward "solar")- they are pleased with this use.
    e. Transmitter generator: still waiting on Koehler mechanica (who's waiting on factory) for resolution of latest ("grounding") problem noted; developed a "workaround" for firing up generator in an emergency, but it requires manual arrangement and is not free of potential negative (fuel vapor exposure) issues; Bottom line: could "jury rig" in an emergency but not desireable.
    f. Wayne asked about Transmitter weed whacking (annual maintenance): Josh will make calls & look at arranging sometime after July 4th
6. **Community Advisory Board** (report): (Jill B) gave update on last meeting which was run by Kathy C.; lots going on with CAB plans and meeting was very constructive; Kathy C. has researched what other stations are doing with respect to CAB function: most assume the CAB will determine themselves

what the needs are … but we're quite different; Paul A. is working on job description for how to "poll" membership & audience for feedback; discussion on how to involve "outlying" KBBI community (across the Bay etc) in the station & looking to a Fall gathering (which will involve logistics including providing some rooms and transportation; working on a poster-flier & will pursue the possibility of an arrangement through Project Grad (and Haily Norris, since she is already part of both Project Grad and a station volunteer so could be a natural "connector"); (Josh) described possibility for using an online polling tool & also a "call-a-thon" to donors that would include a poll; compliments to CAB for new energy; (Jill) tentatively plan to meet monthly; next CAB meeting is scheduled for 8/8/23. [John A noted Robert P has joined the meeting in person]

7. **Committee Reports** (or reports of activity): (John A)
    a. **Governance:** (John A) No meeting; no report. Next meeting (along with IA): 7/5/23 @ 4:30p
    b. **Internal Affairs:** (Mel S) No meeting; Mel met with Josh to go over latest financials & budget , and also solar at transmitter for possible funding sources– still "bleeding" (no CPB "stabilization grant") but Josh has tightened the current version up as much as possible now. Recommends approval as it's best "plan" at present (showing negative $20k).
    c. **Public Outreach:** (Josh K) No meeting – cancelled at last minute; most committee (incl Chair Nicole A) are involved in COTL prep and 'day of' volunteering
8. **Old Business**: none
9. **New Business:** (John A)
    a. "Single-Signer" resolution(for FY24, not in packet): Josh explained this is done annually for efficiency & went over the changes to the list of vendors that fit into the eligible category; passed unanimously.
    b. Budget: (Josh K) Nothing new to add to last version (Robert P) noted that Josh has worked hard to tighten it up in any way possible and although Josh hasn't changed anything since last version, it's is a good "plan" and he doesn't think there's any more room for immediate improvement, so moved to approve; (Mel) agreed with Robert P; Robert turned his into a motion to approve; 2nd, Mel S; (Wayne A) agreed – it's time to pass it; no significant changes out there now; approved unanimously. (Josh K) If some possible hiring doesn't happen, could get closer to zero.
10. **Action Items:** next Public Outreach Comm is July 12th; Josh will put them all on google calendar. (John A) brought up last meeting for Robert P possible comments on BOD statement (from Exec Session) Executive Session at May BOD meeting (Robert P): since he wasn't in attendance merely wanted to note the statement drafted by Kyle S. and approved by the BOD, and included in the minutes is the BOD position and amounts to full concurrence with the GM decision in the case (see May 29th email)
11. **Comments** from:
    a. Visitors: none
    b. **Staff:** (Josh K) thanks for support during past month; hopes to learn & not repeat any mistakes; has Sabine Poux on contract through summer for reporting (split with KDLL); 2 more Reporter candidates to review – not panicked about News Dir. Void; COTL is Saturday & moving but rain is complicating logistics (parking); ran through logistics plan & what he's still waiting on (alcohol permit); If 'raining sideways' on Saturday & untenable, will cancel, refund, and bring bands to the station & broadcast (free).

c. **Board**:(Wayne A) supports Josh in efforts at self-evaluation & lessons learned but recognizes difficulty in finding balance sometimes and need to make tough decisions; (Jack C) just waiting for COTL assignment; (Mel S) regarding "junior reporter" idea – likes promoting from within & balanced budget is our goal; (Robert P) apologies for being extremely late; agrees with Mel that 2 reporters without Director, with possibility to advance, might be idea situation; will be at COTL all day Saturday & is prepared to "eat it" this year, if must; (John A) agrees with Mel's thoughts on internal promotion; not so happy to report he's here today because travels got cancelled for covid in family; thanks to Josh for being the competent GM.

12. **Adjourned at** 6:38p

/w.a./