KBBI Board of Directors

1/17/2024, 5:30pm

KBBI Boardroom, Zoom, and On-Air

AGENDA

We provide news, information, and entertainment to foster community engagement.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Introduction of Public Attendees
4. Approval of the Minutes from 9/20/2023 and 12/20/2023 BOD Meetings
5. Director Election Results and Certification
6. Staff Reports
    a. General Manager's Report and Objectives Review
        i. News Report
        ii. Programming Report
        iii. Development Report
7. Board Reports
    a. Structure of Boards, Committees, and Workgroups
    b. Community Advisory Board Report
    c. Governance Committee
    d. Internal Affairs Committee
    e. Public Outreach Committee
    f. Other Reports (Worksession, Work Group, Etc.)
    g. Invitation to Participate
8. Business
    a. Designation of Officers
    b. Single Signer Resolution
    c. Chief Operator Designation
    d. Meeting Schedule
9. Closing Comments
    a. Public Attendees
    b. Manager and Staff
    c. CAB Members
    d. Board Members

Next Meeting: 2/21/2024, 5:30pm, KBBI Boardroom, and Zoom

KBBI Board of Directors Annual Meeting Minutes
1/17/2024, 5:30pm

General Manager Josh Krohn Open the broadcast of the KBBI Annual Meeting at 5:30pm

Call to Order and Roll Call
Board President Robert Purcell called the meeting to order. Board Members present were:

- Robert Purcell- President
- Mel Strydom -Treasurer
- Jack Cushing
- Kyle Schneider
- Cindy Bolognani
- Bill Wuestenfeld
- Wayne Aderhold (Secretary) and Jacques Longpre are excused.
- John Anderson (Vice-President has resigned from the Board

Approval of Agenda – Mel Strydom moved to approve the agenda, seconded by Kyle Schneider – approved unanimously.

Introduction of Public Attendees

- Kathy Carssow – Chairperson of the Community Advisory Board (CAB)
- Paul Allen – CAB
- Gail Schneider

Approval of the Minutes from 9/20/2023 and 12/20/2023 BOD Meetings
Approval of the Minutes of the 9/20/2023 postponed to the 02/21/24 meeting
Jack Cushing moved to approve the Minutes of the 12/20/2023 meeting, seconded by– Mel Strydom - approved unanimously.

Director Election Results and Certification

Robert Purcell announced that both Cindy Bolognani and Bill Wuestenfeld received strong support in the board member balloting.
Kyle Schneider made a motion to certify the election of Cindy and Bill as new KBBI Board Members, seconded by Jack Cushing – approved unanimously.

Staff Reports

General Manager's Report and Objectives Review

NPR Streaming Logs were reported as required to NPR on 1/3/2024. The Programs & Issues report was filed with FCC on 1/10/2024. Liberty Electric successfully installed new batteries in the Uninterruptible Power Supply (UPS) at the transmitter building on 12/27/2023. The UPS will bridge the gap between a loss of HEA power and the generator starting up. On 1/3/2024, 1/5/2024, and 1/10/2024, we experienced outages in the studio in the circuits that are protected by the building's UPS. This appears similar to the power issues experienced in 2018 when the batteries in the UPS were starting to fail. New batteries are available in Anchorage, but we are waiting to order replacements until we get an electrician to look at the UPS to determine if the issue is with the batteries of the UPS. KBBI has an open position with the Mast Program a program that provide opportunities for seniors and retirees to learn new skills. KBBI also partners with NineStar for students in high school or recent graduates looking for on the job training. KBBI currently has two interns through the Nine Star Program. Two prior Nine Star interns Robin Hamilton and Fiona Rich are now employees of KBBI on staff.

Strategic Plan Review Goal 2-5- Install Solar Array/Battery Storage for Transmitter – Fundraising for the solar array at the transmitter is complete and exceeded or goal of $22,000.00 with the balance funded with grants. It will pay for itself in less than seven years. The next steps before installation are pre-filing with the IRS for the Renewable Energy Credit, hiring a surveyor to locate lot lines, and waiting for the ground to thaw enough to start driving the pilings

News Department
Jamie Diep was employed as a Reporter earlier this year and Simon Lopez has been promoted to the second Reporter position and started working full time on 12/27/2023. Simon had been the morning host. news@kbbi.org

Programming Report
Matt Strobel - Programming Director – Josh reported that Matt manages the automation system for the station and oversees the volunteers. Several new volunteer DJs have joined - William Miller, Joe Marks and Rachael Iannelli. Josh recognized all the current volunteer DJs by name and length of service.

Development Report – Loren Barret is the Development Director
Josh reported that membership revenue is ahead of projections and thanked all the members who contributed. KBBI has a total of 591 members. A special thanks to the 253 sustaining members who provide predictable income. Josh welcomed our new members

including our new members from Seward. Josh recognized and thanked Loren for her outstanding service as she is moving on to Cook Inlet Keeper as Co-Director. KBBI will be advertising and filling the Development Directors position. Josh thanked our 95 underwriters who are businesses and non-profits that underwrite programs.

The KBBI Board Report

The Board structure includes the Governance Committee, Internal Affairs Committee (which will soon become the Finance Committee) and the Public Outreach Committee. In addition, it has two workgroups that focus on Public Safety and on Facilities. Teaming up with the Board is the Community Advisory Board (CAB).

Governance Committee - is restructuring the committee structure and has updated the Bylaws both for review and approval at the January board meeting.

Internal Affairs Committee – Mel Strydom reviewed the KBBI financials. KBBI's financial condition is sound due to strong member support. KBBI's financial report can be found on kbbi.org and in the monthly KBBI Board Meeting Packet. KBBI's solar project at the station has reduced utility rates saving about $6,000.00 per year and we anticipate similar savings at the transmitter site upon completion of that project. Having Seward on line has helped memberships donations and underwriting.

Public Outreach – Plans and supports events like the Concert on the lawn and works closely with the CAB in community outreach efforts.

Community Advisory Board Report – Kathy Carssow is the Chairperson of the CAB.
The CAB advises the Board and Staff on community input, programing, policies, and how KBBI can best serve the community. In addition to Kathy, the CAB members are Paul Allan, Elaine Burgess, Jill Burnham, Christina Teaford, Mike Brittain, MaryLynn Barnwell, Rachel Allmendinger. The CAB has been conducting a listener survey posted on KBBI.org for listener input and encourages listeners to complete the quick survey.

Designation of Officers – the following individual were elected as the officers of the Boad of Directors.

Robert Purcell – President
Cindy Bolognani – Vice-President
Mel Strydom – Treasurer
Wayne Aderhold – Secretary

Business

Single Signer Resolution – Motion to approve Bill Wuestenfeld ?, seconded by ?
Unanimously approved

Next Meeting Schedule

KBBI Board of Directors 02/21/2024 5:30pm at the station and Zoom
CAB 03/14/2024 5:30pm at the station and Zoom

Closing Comments

Manager – Thanks to volunteers, CANB and BOD

Board Members – Mel thanked Josh , staff and volunteers and especially the members who support KBBI – Kyle encouraged young folks to get involved in their public radio station – Jack thanked the volunteers, staff and listeners – Cindy looking forward to working with KBBI – Bill stated that he wanted KBBI to be as successful over the next f forty years as it has been over the last forty years. Robert thanked John Anderson who has resigned from the Board for his service for many years. A special thanks to Loren Barrett for her wonderful work as KBBI's Development Director. Thanks to staff and volunteers, their efforts are extraordinary. Thanks to the members.

Meet adjourned 6:28pm

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