KSUT Board Meeting

June 14, 2023

Call to Order:
5:35pm

Agenda:
Gary moves to approve with one change, mid-year budget adjustment will follow the approval of the agenda. Mike seconds. Approved unanimously.

Attendance:
PRESENT:
BoD Members – Buz Bricca, Wade Griffith, Mike May, Gary Skiba, Eddie Box, Jr., Kirsten Langmade
Staff - Tami Graham, Rob Brantley
Tribal Council Liaison: Linda Baker

ABSENT: Mikki Naranjo (excused)

Finance Committee Report:

Mid-year Budget Revision
The finance committee is presenting a proposed mid-year budget adjustment. Rob Brantley is presenting it via ZOOM.

Station ops, special events and festivals are the three budget categories. Separating them makes it easier to see where there are surpluses and revenues.

Currently, we are approx. $52,000 overbudget on income. Grant revenue is low in part because we did not receive some grants we had expected. (Note: when we do not receive those restricted grants, we also do not have to perform the associated tasks.). Projected miscellaneous income number was low. We have already gotten the full year's amount, and we are at mid-year. Mostly this is based on timing issues/seasonality.

RE: salaries/HR… We are 16k underbudget on HR spending at this point. There are a lot of offsetting factors that contributed to this number. One line that contributes to this is health insurance. We are paying much more, but the tribe offered to give KSUT 26k to offset part of the increase in premiums we had as a result of changing providers. On the advice of our accountants, this amount will be received as a donation to KSUT. Salaries and benefits line is underbudget b/c we haven't found a qualified candidate for news director. We are also down one reporter. Also, we had a 20k budget line for performance bonuses, but we did not spend it all. The new family medical leave law in Colorado will cost us a certain amount of tax. We did not know about that until after the budget was prepared. This will cost us add'l 5k/year.

We are underspent on a lot of operations lines: travel is an example. We are receiving more rental income from our Smelter tower, but we are paying more for our lease. Professional expense is overbudget because of auditing expenses and legal expenses. Variance in employee morale line is due to seasonality and will balance out by year end.

Rob feels we are performing true to expectations. There are good and bad spots in the actuals, but they mostly balance out.

Proposed adjustments: Projected income down by 144k. Revenue was increased by Tribal Council gift to offset insurance costs. Sponsorship revenue was increased. One big decrease in projected revenue is related to grants. The largest revenue decrease relates to special events; we thought we would make 156k from a big summer concert. That event will not take place. In its place is a smaller event, The Party in the Park. We expect the smaller event will generate 58k. (NOTE: expected expenses from special events will also be down.) We also lowered projected festival income. Ticket sales were weaker than expected.

The proposed net adjustment results in an operating budget that will show an approximate deficit of 47k. Top causes of this are reduced income from special events and festivals plus reductions in grants received.

KSUT has a approximately 50k in cash and a 75k line of credit. The 75k LOC is fully tapped out. Wade suggested we do some contingency planning and approach Alpine Bank about expanding our LOC.

Mike suggested we project low revenues for festivals in the future. Better to under promise and over deliver.

Kirsten raised a concern about future health insurance premiums. Will the tribe help us with these costs in the future? Can we shop around for a better plan? Tami said we might shop around again but noted that it is a big undertaking to research this again.

Buz recommends a subcommittee be formed to explore how we can reduce health insurance costs. Tami agrees. Kirsten will be on this committee. Buz volunteers as well. They will work on this with Tami and Rob.

Wade moves we approve the midyear adjusted budget. Gary seconds. It passes unanimously.

Approval of Minutes:

Amended minutes were approved by acclamation.

Executive Director's Report

-Pagosa Folk and Bluegrass Festival was not profitable. We are reevaluating that event. Timing and cost structure. Do we continue it? All questions are on the table.

-Buz chimed in and said the event was great. He commended the KSUT staff for their work. He said it was incredibly well-run.

Board Vacancies:

Kirsten is still working on this. The vacancy is Southern Ute.

New Business:

Buz raises question of about the timing of board officer elections. Tami says they take place in the fall.

Board Meeting Schedule

Next Meeting date will be July 12.

Adjournment

Wade moves to adjourn. Gary seconds. Approved unanimously.
Adjournment at 7:06pm.