KSUT is a community supported public broadcasting organization serving the communities of the Four Corners, providing diverse and eclectic entertainment, education, news, and information while promoting multicultural awareness and understanding.

Present: Robert Ortiz, Bruce LeClaire, Rick Gore, Gary Skiba, Tami Graham, Amy Barry, Buz Bricca, Adam Burke (Native Braids producer)

Absent: Kree Lopez, Sara Sheeler, Eddie Box

Called to Order @ 5:39 PM

Approval of Meeting Agenda

- Amended to include Adam Burke.
- Gary moved approval, seconded by Rick, approved unanimously.

Approval of Prior Meeting Minutes

- No changes. Rick moved approval, seconded by Amy. Approved unanimously.

Adam Burke, producer of Native Braids

- Adam in town to collect more stories. Launched 3 weeks ago. 20 minutes to 1 hour.
- Now focusing on health and wellness, which is a bit more focused than the first pieces. Looking for good emotional range, and transparency about sensitive matters.
- Lots of flexibility for other interviews.
- Will move to “Next 50 initiative” (people over 50 involved), will be focused on engagement of elders and youth.
- Pieces Adam is working on now will likely be released early in 2020.

Executive Director Report

Renovation: update and budget

- See ED report for more details.
• Big piece is substantial competition has moved out to January 31, 2020. Tami feels things are back on track, good focus on completion with revised budget.
• The contract change order ready to be signed. Ends up about $80,000 additional, $30K is due to need for 3 phase generator.
• Amy and Robert both noted it was helpful to attend the Owner Contractor meeting to get good understanding of changes and increases.
• Still some issues with some staff frustration. Would be good to have better transparency and clarity about the various roles and responsibilities of staff and contractors.
• Owner-Contractor meetings are usually Monday at 10 am. If interested in attending, meet at KSUT and walk to Annex to meeting.
• Still looking at April 2020 for move into new building.
• Rick noted that no concern about finances due to the line of credit covering as needed, long-term financing is fine.

Project Budget:

• See spreadsheet Tami distributed. Shortfall will be taken care of through use of line of credit.
• Line of Credit: Will be finalized shortly, definitely by end of next week. Will not need to be drawn on until January. Tami will let us know when it’s in place.

FolkWest:

• Holiday tickets on sale last Friday, December 6, around $30K sold so far. Things are going well.
• Jam Camps have been part of festivals in past, Tami lined up Singer/Songwriter workshop, which will be new.
• Tami has goal of having at least one native artist at each of the festivals. Bill Miller is likely to be at one of the 2 festivals. Yellow Jacket drum group may also be part of one of the festivals.
• May also be an Enterprise Zone tax credit as Archuleta County is an economically distressed county.

Audit update:

• FZA had intended to be at this meeting, but now moved to January. Tami and Rick have been proactively working with FZA.

Signal Expansion:
All equipment is on Ute Mountain, signal testing began today. The Ute Mountain Ute Tribe assisted with a snowcat to get to the top of the mountain, as terrain was muddy. They have been extremely helpful.

Expectation is that broadcasting could being by end of next week (December 20).

Other/Miscellaneous:

- Staff and Tami are very grateful for salary increases.
- See reports from 4 Corners and Tribal Radio directors.
- Susan Banes and Ted Holteen switched to hourly rather than contractors, arrangement is working fine.
- John Cooper (friend of Rick’s) valuation – will be used as part of match to Corporation for Public Broadcasting, could increase our share of CPB funds.
- Quarterly reports done, one for last quarter of 2019 will be done in February.
- Tami working on capital pledges
- 12 Hours of Giving was today (12-11-19), and Colorado Gives Day should also generate some revenue.
- Lyle Lovett: still working on it, may be July 4 or 5.
- Still some silent auction items to be completed from Membership meeting. Won’t be in same form next year, but will be a Membership event.

Committees

Development Committee (Buz, Kree, Sara):

- Decided to replace Sara on this committee during her 6 month absence. Bruce will replace Sara.
- Buz will be lead.
- Will work on Gift Acceptance Policy.

Tribal Radio (Buz, Amy, Robert):

- Could be helpful in festival promotion.
- Want to be sure that there is good community involvement in move to new building.
- Highlight some projects such as Native Braids, Dream Warriors, and signal expansion.

Finance (Rick, Amy, Tami):

- Big deal was the new building, that’s working fine.
- Audit is going ahead fine, Tami and Rob has worked closely with Fredrick Zink Accounts.
Quarterly budget in February will be next major piece.

Board retreat:

- Buz taking lead, need ideas from Board.
- How would we do for KSUT/KUTE board? Is there a site here that would be meaningful?
- Not necessarily an overnight, maybe day-long meeting, need to discuss.
- Bruce suggested review of accomplishments in prior year, upcoming projects, policy and bylaws review.
- Review/revise Strategic Plan
- Tami noted she has been involved in board retreats held at Blue Lake Ranch.
- Discussion of retreat will be added to agenda next meeting, board members should get thoughts to Buz before next meeting.

Other

- Need to be sure to have a “big” event when start broadcasting from new building.
- Amy will send out a calendar of board and station events to improve coordination.
- Still need photos and bios from most of board, Gary will send out reminder.
- Holiday party tomorrow night (December 12)

Next Meeting

January 8, 2020 5:30 PM at Ignacio Community Library

Buz moved to adjourn, Bruce seconded, unanimous.

Adjourned @ 7:05 PM.