KSUT is a community supported public broadcasting organization serving the communities of the Four Corners, providing diverse and eclectic entertainment, education, news, and information while promoting multicultural awareness and understanding.”

Present: Bruce LeClaire, Buz Bricca, Tami Graham, Robert Ortiz, Gary Skiba, Rick Gore. Kree Lopez at 6:18 PM
Absent: Eddie Box Jr., Sara Sheeler, Amy Barry.

Call to Order @ 5:43 PM

Approval of Meeting Agenda

- We removed the Fredrick Zink Associates Audit report as they did not attend, but Rick provided a report (see below).
- Bruce moved approval with edits, Buz second. Unanimous approval.

Approval of Prior Meeting Minutes

- Dec 11 Board meeting minutes. Some confusion on the correct version.
- Robert had provided edits which were done, and final file was sent out via email and posted on Dropbox.
- Approval with edits moved by Bruce, Buz second. Unanimous approval.
- Gary updated the file and it is in the Board Docs by Month - 2019/December 11, 2019 folder on Dropbox.

Executive Director Report

Renovation: update and budget

- Jaynes working hard to complete, see Rob’s report for more details.
- Rob and Tami met with Southern Ute Shared Services; all computers are in (27 total).
- Tami feels that things are going well. We will do a walk through at 5:00 on Feb 12 for Board before the board meeting.
• Rob found a custom cabinet maker who will do console tops, which are a specialty item.
• Budget: Increase due to changes. Our original contract with Jaynes increased from $1,503,000 to $1,583,000, as of the last board report. We are now looking at an increase to $1,619,720.
• Tami will provide a project budget update at February meeting. Jaynes charges should be close to final for that meeting.
• Robert asked about the need for a land line. Fire alarm is currently via a cell phone dedicated line but will need to get land line within 1 year per Southern Ute Shared Services.
• Existing backup generator will be sold for $5,000 to Nichols Electric (it’s a one-phase, need 3 phase per change order discussion). Technical Operations Room needed 2 additional electrical panels; Nichols felt it was their miscalculation, so they are doing it with no charge to KSUT.
• Bruce asked about contingencies, how approved. Jaynes must get specific approval for any contingency increase.
• Lines of Credit have been approved and closed.

FolkWest festivals

• $81,000 in ticket sales already. Weekly marketing meetings, ensuring that there is a cohesive approach. Getting busy with the planning.
• Robert asked about comparative numbers, Tami said not done yet. Single day sales haven’t started.
• Feb 14 will be announcement of additional artists, and single day tickets will then go on sale.
• Categories of tickets are Holiday/Early Bird/Advance/At the Gate. Will be doing a bump up in price on Advance and at gate.
• Bruce noted that parking pass had an incorrect date, June 4 and June 5. Tami will have Jill correct it.

Valuation of Festivals

• Rick is working with John Cooper (CPA friend of Rick’s from San Diego, who is providing the service as an in-kind contribution).
• Preliminary valuation: $296,000.
• Rick talked with Michelle Sainio from FZA, valuation will be included in audit.
• Will be important for match with CPB.

Signal expansion on Ute Mountain

• Being held up due to weather, Ute Mt Utes continue to provide great assistance. Expected to be operational by spring.
• See report for more details.
Chris Aaland Development Report (see handout)

- Handout distributed at meeting.
- On target for most pieces.
- Underwriting is going well, moving towards historic high.
- Special events are coming along well. Bank of the San Juans has done a major donation for events.
- Robert asked about sustainers, if things are on track. Tami said all of that is good, but she just received this report so not all details are clear. Tami will check with Chris on some of the details and email his response.
- Will have someone helping with membership later to take some burden off Chris.
- Robert asked about the broadcasting from Reserve NM to maintain license. Takes about $80K to get a station ready for regular broadcast.
- Must hold on to license for 3 years before being allowed to sell it.
- One option would be to lease the license to a tribal entity, have about a year to decide.
- Robert asked about broadcasting basketball, and the Telos unit. A new unit has been ordered to replace the box.
- SunUte rec center provided $5K to sponsor games.
- Fundraiser basketball games for Missing and Murdered Indigenous Women coming up on February 1 at the Sun Ute recreation center. KSUT will be broadcasting.
- Design committee work is pretty much done.
- Some concern with the colors on the roof. Should be OK once wood staining is done.
- Enterprise Zone: could become qualified with the festivals. Tami needs a letter of support from town of Pagosa. If donation states that it is for the festivals, can get tax credit. Expect that it will be approved.
- Buz asked about asks to traditional Folk fests supporters, getting their support for KSUT as new owners. Tami will be doing those soon.
- Tami will be attending festival production conference in New Orleans.

Committees: Activities and Updates

Development Committee (Buz, Kree, Bruce)

- Need to correct donation of tangible personal property language to clarify what and how gifts will be accepted.
- Buz will send a copy of the new language for inclusion on Dropbox and to all board members, expect to approve at February meeting.
- Charitable annuities are an issue but have not been used so there is no established process.
Tribal Radio (Buz, Amy, Robert)
No real news.

Finance (Rick, Amy, Tami)
- Rick: completion of audit by Fredrick Zink Associates is main outstanding issue.
- Rick asked that FZA not attend this (January 15) meeting as there were still too many issues that were unclear.
- Has been some miscommunication, no fault of KSUT staff.
- Rick has requested a list of any remaining items that they need.
- FZA will need the final Festivals valuation as discussed above.
- FZA staff will attend February board meeting with results and recommendations.
- Expect that any recommended process changes will be easily implemented some are already in place.

Other
- Robert asked about a media packet for the festivals, will there be a media packet? Tami said yes and it can be printed for sponsors/underwriters.
- Includes history of the tribal radio station.
- There will be an informational booth at the festivals, need to promote both Tribal Radio and KSUT.

Board retreat: Buz
- The Board agrees that a board retreat would be helpful with a strong agenda
- Need to celebrate progress and successes.
- Bruce asked Tami’s view. She is an advocate of regular retreats. Did not do a board retreat last year, would be helpful for vision and strategic planning.
- Bruce moved that we establish an ad hoc committee to develop the retreat. Rick second. Unanimous approval. Committee members are Bruce, Buz, Robert, and Tami. Buz will set up first committee meeting.
- Likely date is Saturday May 16.
- Potential topics include update of strategic plan, board development, board goals, compensation policies, fundraising bylaws review, team building, greater Southern Ute presence within KSUT, and Southern Ute presence at the folk festival.
- Tami will check on venues; Blue Lake Ranch is a possibility.
- Tami will send out the current strategic plan.
- We do not feel that we need a facilitator due to both Tami’s and the board’s experience.
Next Meeting Date

February 12, 2020 – Ignacio Community Library. Tour of new building starting at 5:00, meeting to start at 5:30 at library.

Adjournment

- Bruce moved, Buz second unanimous.
- Adjourned at 7:13PM