

WCBU COMMUNITY ADVISORY BOARD
BYLAWS

As Amended on November 13, 2019

Article I – Purpose

The purpose of the WCBU Community Advisory Board is to advise and make recommendations to the governing body of WCBU FM 89.9 on three subjects: the station’s programming, its service, and its significant policy decisions - in such a way that is reasonably representative of the diverse needs and interests of the communities served by the station. The Board itself and these core functions are required by the Federal Communications Act, 47 U.S.C. §396(k)(8).

The Board also considers within its purpose the following:

- promoting a continued local presence of public radio in the Greater Peoria area; and
- connecting the community and the station - by way of information, participation, and financial support.

Article II – Board Members

Section A. Composition

1. The Board shall consist of no more than 15 members.
2. The Board’s composition should be reasonably representative of the diverse needs and interests of the communities served by the station.
3. Each Board member is strongly encouraged to be a current member of WCBU.
4. The WCBU General Manager, Director of Development, Membership Manager and Program Director shall be ex-officio (non-voting) members of the Board.

Section B. Term of Office

1. The term of each Board member shall be two years.
2. A member is eligible for re-appointment for back-to-back, full two-year terms. A former member of the Board shall be eligible for additional terms after having remained off the Board for one year.
3. If a member has three consecutive absences from Board meetings without prior notification, the member shall forfeit the remainder of her or his term.

Section C. Appointment and Removal of Board Members

1. The Nominating Committee shall recommend a slate of officers and members to the Board at the May meeting.
2. Each nominee receiving a majority vote of those present at the July meeting shall be appointed to the nominated position.
3. New Board members and incoming officers shall be seated at the September meeting.

4. The appointment of the members should be staggered such that roughly half the Board seats change each year.
5. Members may be removed by majority vote of the Board.

Section D. Vacancies

1. In case of vacancies occurring during the year, the Nominating Committee Chair shall nominate a replacement for the vacancy, followed by an appointment by the Board at the next regular meeting following the recommendation.
2. The term of a member appointed to fill a mid-year vacancy shall end at the conclusion of the term of the prior member whose vacancy was filled.

Article III – Officers

Section A. Officers

1. The officers of the Board shall be a Chair, a Vice-Chair, a Nominating Chair, and a Secretary.
2. Each term shall be for one year; an officer may be re-appointed for a second consecutive year.
3. Voting members of the Board are eligible to serve as Chair, Vice-Chair, or Nominating Chair. Both voting and non-voting members are eligible to serve as Secretary.

Section B. Duties

1. The Chair shall
 - a. preside at all meetings;
 - b. be an ex-officio member of all committees;
 - c. represent the Board in pursuit of the Board's review rights; and
 - d. communicate the advice, recommendations, and decisions of the Board as needed.
2. The Vice-Chair shall serve in place of the Chair as needed.
3. The Chair of the Nominating Committee shall preside at all Nominating Committee meetings and ensure the fulfillment of the duties of the Committee.
4. The Secretary shall
 - a. prepare and distribute minutes, meeting announcements, and the meeting agenda; and
 - b. assist the Chair as needed in communicating to the governing body of the station.

Article IV – Committees

Section A. Nominating Committee

The Nominating Committee shall consist of the Nominating Chair and two (2) Board members appointed by the Nominating Chair. The General Manager shall be an ex-officio (non-voting) member of this committee.

Section B. Other Committees

The Board of Directors may commission and de-commission other committees, including, but not limited to, Programming, Service, Policy, Fundraising, and/or Communications.

Article V – Meetings

Section A. Dates

1. Regular meetings shall be held at least bi-monthly. The operating year of the Board shall be from September to August.
2. Special meetings of the Board may be called at any time on the call of the Chair, or of any two other Board members.

Section B. Notice of Meetings

1. Written notices of meetings shall be sent with the minutes at least five days before each meeting.

Section C. Voting

1. A quorum of the Board for the transaction of business shall consist of one-third of the members of the Board, but less than one third may adjourn any meeting without other notice than by public announcement at the meeting, until a quorum shall be present.
2. A majority of the Board while a quorum is present shall have the authority to transact business.
3. The Chair of the Board may vote only in the event of a tie.

Article VI – Rights and Obligations

Section A. Review Rights

The Board's review rights include:

1. the right to review the station's programming goals;
2. the right to review the service provided by the station; and
3. the right to review significant policy decisions rendered by the station.

Section B. Obligations

The Board's obligations include:

1. advising the station's governing body on whether the station's programming and other significant policies are meeting the specialized educational and cultural needs of the communities served by the station; and
2. making recommendations the Board deems appropriate to meet such needs.

Section C. Daily Management or Operation of the Station

In no case shall the Board have any authority to exercise any control over the daily management or operation of the station.

Article VII – Amendment of Bylaws

Section A. Amendments by Board

Amendments to these Bylaws may be proposed in writing by a Board member, by the station's governing body, or by station management, at any regular meeting. Proposed revisions will be voted on at the next regularly scheduled meeting of the Board. A two-thirds vote of the members present is required to approve revisions to the Bylaws.

Section B. Governing Body of Station and Structure and Composition of Board

The Board should take appropriate action, up to and including amending the Bylaws if necessary, to effectuate any written request of the station's governing body regarding

1. the Board's structure and general composition - including the number of members, their terms, and method of appointment and removal; or
2. the delegation of any additional responsibilities to the Board.

Article VIII – Governing Body of the Station

Section A. Governing Body

1. The Community Advisory Board considers the governing body of the station to be the Board of Trustees of Bradley University, which is the licensee of WCBU 89.9 FM.
2. To the extent the Board of Trustees delegates in writing all or part of its governing authority to the management of the station or any other person or body, the Community Advisory Board shall endeavor to work with such delegee(s).

Section B. Communications

1. On at least an annual basis, the Board shall communicate in writing a summary of material advice and recommendations to the governing body of the station. The Board may also communicate the state of the Board's review rights and any other subject matter as needed.
2. The Board and its members shall communicate with the governing body and/or its delegee(s) in such a way as to efficiently and effectively fulfill the purpose and requirements of the Board.

Article IX – Communities Served by the Station

Section A. Diverse Needs and Interests and Specialized Needs

The Board recognizes and shall keep front of mind that the communities served by the station include diverse needs and interests as well as specialized educational and cultural needs.

Section B. Geographic Reach

The Board considers the primary communities served by the station to be those within the geographic reach of the signal from its AM and FM radio transmitters.